



Risk Assessment- COVID 19 VISITORS

Area	Identified Risk	High/Medium or Low	Measures in place	Actions Needed
Before Appointment	COVID 19		Visitors are not to enter the building if they or anyone from their household has displayed symptoms relating to COVID 19	
Entrance	COVID 19	Low	<p>Door bell and door handles are sanitised twice daily with 24 hour antibacterial/viral wiped.</p> <p>Visitors will asked if they have displayed any covid related symptoms up to 48 hours before their appointment. If they have, they will not be able to enter the premise.</p> <p>QR code for visitors to scan upon arrival BEFORE they enter the building</p> <p>Visitors must have a face mask on BEFORE they enter the premises.</p>	Provide face masks if needed
Hall way	COVID 19	Medium	<p>Pen is sanitised before the visitors sign in.</p> <p>Visitors must then wash their hands for 20 seconds BEFORE entering the main room.</p> <p>Belongings are stored in the back cupboard</p>	
Toilets	COVID 19	Medium	<p>Touch points are cleaned at 10am and 2pm and in between adult uses.</p> <p>There are wipes that are to be used after adult use to wipe down contact points. These must be thrown away in the bin not flushed down the toilet.</p>	
Main Room	COVID 19	Medium	<p>Windows are always open to allow for ventilation. There is a air purifier in the main room.</p> <p>Visitors should stay 2 meters away from the children as much as possible and avoid close interaction.</p> <p>Visitors should limit the things they touch within the environment.</p> <p>If visitors are coming with their children, then visits will be after hours to enable us to clean everything that has been touched.</p>	
Kitchen	COVID 19	Low	No more than 2 adults are to be in the kitchen at one time, as this makes it difficult to stay 2 meters apart.	
Exit	COVID 19	Low	<p>Visitors must wash their hands BEFORE they leave the premises.</p> <p>Visitors must wait until they leave the building before they remove their face mask.</p>	